

HIGH SCHOOL STUDENT ELECTION WORKER PROGRAM



Tuesday, November 8, 2022 - Statewide Direct General Election

RETURN COMPLETED APPLICATION AS SOON AS POSSIBLE (EMAIL, FAX OR MAIL)

ABOUT

In August 1996, the California State Legislature adopted a law allowing High School Students to serve as Poll Workers on Election Day(s). The Student Election Worker Program promotes civic awareness and educates about the election process by allowing students to serve as Election Workers on Election Day(s). The Election Day experience will help students learn about responsibility, teamwork, and leadership!

QUALIFICATIONS TO PARTICIPATE

The California Education Code Section 48205 and the Elections Code Section 12302 state that all High School Students must meet the following qualifications to serve as a Election Worker on Election Day:

- Must be **16 years** of age at the time of election
- Must be a U.S. Citizen or Lawful Permanent Resident (Green Card Holder)
- Must have a minimum GPA of 2.5 (on a 4.0 Scale)

QUESTIONS TO CONSIDER

- Do you want to raise money for your school, charity, or for yourself?
- Do you want to make a difference and serve your community?
- Do you want to learn about the election process?
- Do you want to show colleges and potential employers that you have a record of responsibility, teamwork, and leadership?
- Are you bilingual? Bilingual student election workers **earn an extra \$5 for completing mandatory online bilingual training and an extra \$5 for every day served!**
- Available to work all 4 Days? Work all days your Vote Center (VC) is open and **earn a \$20 bonus!**

If you answered **YES** to any of the questions above, we would like to invite you to participate in the High School Student Election Worker Program through the Alameda County Registrar of Voters office. Complete the application, including all required signatures and return it to our office by mail, email, or fax:

Mailing Address: Registrar of Voters' Office **Email:** rov_pollworker@acgov.org
 1225 Fallon Street, Rm. G-1, **Fax:** (510) 272-6982
 Oakland, CA 94612

REQUIREMENTS

- Get permission from parents/guardians
- Submit a completed application with all required signatures by: **AS SOON AS POSSIBLE**
- Attend mandatory Election Worker Training Classes in the month of October (**bilingual student Election Workers must take and pass an additional 30 minutes of online training in their respective language**)
- Arrive on time and serve all hours to which you have committed on assigned Day(s)
 Sat, Nov 5th (7:30AM - 6PM) | Sun, Nov. 6th (8AM - 6PM) | Mon, Nov. 7th (8AM - 6PM) | Tue, Nov. 8th (6AM - 9PM)
- Provide telephone number and clear/legible e-mail address where you can be reached by the Alameda County Registrar of Voters and the Captain of your assigned Vote Center



SUMMARY OF PAY

PAY FOR SERVICE WILL BE MAILED 4-6 WEEKS AFTER ELECTION DAY

Election Dates

Friday Nov. 4*	Saturday, Nov. 5	Sunday, Nov. 6	Monday, Nov. 7	Election Day: Tue, Nov. 8
2:00 PM - 4:00 PM*	7:30 AM - 6:00 PM	8:00 AM - 6:00 PM	8:00 AM - 6:00 PM	6:00 AM - 9:00 PM

Vote Center (VC) Pay & Assignments

Positions	Fri. Nov. 4 Set-Up*	Nov. 5, 6, & 7	November 8	Training**	4-Day Bonus	Total Possible (English-Only)	Total Possible (Bilingual)***
Judges (4)	\$20*	\$95 per day	\$120	\$50**	\$20	\$495	\$520***
Clerks (4)	\$20*	\$85 per day	\$105	\$50**	\$20	\$450	\$475***

*Friday Set-Up is Optional and Only Requires the Vote Center (VC) Captain and 2-3 Election Workers

**Total of \$50 for Mandatory In-Person (\$30) and Online (\$20) Trainings

***Bilingual Pay Includes \$5 for Online Bilingual Trainings and \$5 Per Day Serving as an Election Worker

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BENEFITS

- Earn credit/community service hours for school and possible graduation requirements
- Get job experience for your resume or college applications; show college admissions and potential employers that you have a record of responsibility, teamwork, and leadership
- Learn first-hand about the election process

APPOINTMENT

- Students who successfully apply and meet the qualifications and requirements will receive a 'Notice of Appointment' by email containing information on their assigned precinct and training class

SERVING

- On Election Day(s), students are advised to dress comfortably as it will be a long day. Students are **prohibited from using cell phones** during their service time, unless they are on lunch/dinner or break

FREQUENTLY ASKED QUESTIONS

“What must I do to be a student election worker?”

All student applicants must meet required qualifications and submit a completed High School Student Election Worker Application.

“Where am I going to serve?”

Student election workers will be assigned to a Vote Center no more than 10-20 minutes away from their home. **Check your email for Notice of Appointment.**

“What do I do if I am no longer available to serve?”

Contact the Registrar of Voters Recruiting Unit **as soon as possible** if you are no longer available.

“Will I be compensated for attending training class even if I cancel my assignment?”

No. You will **not** receive pay for training you cancel.

“When will I receive my stipend for serving?”

Pay for service will be mailed out **approximately 4-6 weeks after Election Day**. If you do not receive a check for your service within the given time frame, please contact the ROV Recruiting Unit immediately.

ALAMEDA COUNTY REGISTRAR OF VOTERS MY POLL WORKER PROFILE

Students will receive Notice of Appointment with information about accessing My Poll Worker Profile.

My Poll Worker Profile is a great tool to access **Online Training Courses**, reschedule training class, and view Election Day(s) assignment.

Please contact ROV Recruiting Unit for questions regarding My Poll Worker Profile at **(510) 272-6971 or rov_pollworker@acgov.org**.



ALAMEDA COUNTY REGISTRAR OF VOTERS
HIGH SCHOOL STUDENT ELECTION WORKER APPLICATION



1225 Fallon Street G-1 Oakland, CA 94612 | Phone: (510)272-6971 | Fax: (510)272-6982 | Email: rov_pollworker@acgov.org | ACVOTE.ORG | Follow us @acvote

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STUDENT INFORMATION - Please Print Clearly

NAME	DOB (MM/DD/YYYY)	
HOME ADDRESS	CITY	ZIP CODE
EMAIL ADDRESS (clear and legible)		PHONE NUMBER

REQUIREMENTS - PLEASE CHECK ALL BOXES AFTER COMPLETION

- U.S. Citizen or Legal Permanent Resident (Green Card Holder)
- I understand that I **must** attend the **mandatory Election Worker Training Class to serve.**
- I have permission from my parents/guardian

ADDITIONAL INFORMATION - PLEASE CHECK THE BOXES BELOW THAT CORRESPOND TO YOUR ANSWERS

1. I will ONLY serve in my city. Yes No
2. I am willing to travel _____ miles from my home.
3. I am confident and knowledgeable with laptops, printers and tablet devices. Yes No
4. I am fluent (speak, read, and write) in English and one more of the following languages:

- | | | | | | | |
|------------------------------------|-------------------------------------|----------------------------------|--------------------------------|----------------------------------|----------------------------------|------------------------------------|
| <input type="checkbox"/> Cantonese | <input type="checkbox"/> Vietnamese | <input type="checkbox"/> Punjabi | <input type="checkbox"/> Khmer | <input type="checkbox"/> Korean | <input type="checkbox"/> Laotian | <input type="checkbox"/> Telugu |
| <input type="checkbox"/> Mandarin | <input type="checkbox"/> Spanish | <input type="checkbox"/> Tagalog | <input type="checkbox"/> Hindi | <input type="checkbox"/> Burmese | <input type="checkbox"/> Mien | <input type="checkbox"/> Mongolian |

5. I am available for: **SAT. NOV. 5** **SUN. NOV. 6** **MON. NOV. 7** **TUE. NOV. 8**
- 7:30a.m. - 6:00p.m.** **8:00a.m. - 6:00p.m.** **8:00a.m. - 6:00p.m.** **6:00a.m. - 9:00p.m.**

(NOTE: The more days you are available to serve as an election worker, the more likely it is that you will be appointed!)

SIGNATURE OF STUDENT DATE

PARENT/GUARDIAN INFORMATION

PARENT/GUARDIAN NAME

EMERGENCY PHONE NUMBER ON ELECTION DAY

SIGNATURE OF PARENT/GUARDIAN DATE

HIGH SCHOOL INFORMATION

NAME OF SCHOOL

EMAIL ADDRESS PHONE NUMBER

SCHOOL ADMINISTRATOR'S NAME - Approval not needed for weekend hours (NOT NEEDED DURING SUMMER OR WINTER BREAKS)	STUDENT GRADE LEVEL	GPA
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Our school assures the Recruiting Unit of Alameda County Registrar of Voters' Office, that if appointed as Student Poll Worker on Election Day, our student will be at his/her polling place at the appointed time. If unable to serve, the student will notify the Registrar of Voters' Office A.S.A.P. by calling (510) 272-6971.

SIGNATURE OF SCHOOL ADMINISTRATOR DATE

The Registrar of Voters is following mandates from County and State COVID-19 Requirements. Personal Protective Equipment will be provided during training and voting dates.

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