

HIGH SCHOOL STUDENT ELECTION WORKER PROGRAM



Tuesday, November 3, 2020 - General Election

RETURN COMPLETED APPLICATION A.S.A.P. (EMAIL, FAX OR MAIL)

ABOUT

In August 1996, the California State Legislature adopted a law allowing High School Students to serve as Poll Workers on Election Day(s). The Student Election Worker Program promotes civic awareness and educates about the election process by allowing students to serve as Election Workers on Election Day(s). The Election Day experience will help students learn about responsibility, teamwork, and leadership!

QUALIFICATIONS TO PARTICIPATE

The California Education Code Section 48205 and the Elections Code Section 12302 state that all High School Students must meet the following qualifications to serve as a Election Worker on Election Day:

- Must be **16 years** of age at the time of election
- Must be a U.S. Citizen or Lawful Permanent Resident (Green Card Holder)
- Must have a minimum GPA of 2.5 (on a 4.0 Scale)

QUESTIONS TO CONSIDER

- Do you want to raise money for your school, charity, or for yourself?
- Do you want to make a difference and serve your community?
- Do you want to learn about the election process?
- Do you want to show colleges and potential employers that you have a record of responsibility, teamwork, and leadership?
- Are you bilingual? Bilingual student election workers **earn an extra \$5 for completing mandatory online bilingual training and an extra \$5 for every day served!**
- Available to work all 4 days? Work all 4 days and **earn a \$20 bonus!**

If you answered **YES** to any of the questions above, we would like to invite you to participate in the High School Student Election Worker Program through the Alameda County Registrar of Voters office. Complete the application, including all required signatures and return it to our office by mail, email, or fax:

Mailing Address: Registrar of Voters' Office
1225 Fallon Street, Rm. G-1,
Oakland, CA 94612

Email: rov_pollworker@acgov.org
Fax: (510) 272-6982

REQUIREMENTS

- Get permission from parents/guardians and High School Administrator (Approval not needed for weekend)
- Submit a completed application with all required signatures : A.S.A.P.
- Attend mandatory Election Worker Training Classes in the month of October (*bilingual student Election Workers must take and pass an additional 30 minutes of online training in their respective language*)
- Arrive on time and serve all hours to which you have committed on assigned Day(s)
Saturday, Oct. 31st (7AM - 6PM) | Sunday, Nov. 1st (8AM - 6PM) | Monday, Nov. 2nd (8AM - 6PM) | Tuesday, Nov. 3rd (6AM - 9PM)
- Provide telephone number and clear/legible e-mail address where you can be reached by the Alameda County Registrar of Voters and the Captain of your assigned Accessible Voting Location



SUMMARY OF PAY

PAY FOR SERVICE WILL BE MAILED 4-6 WEEKS AFTER ELECTION DAY

	Early Voting Oct. 31st - Nov. 2nd	Election Day November 3, 2020	Mandatory Training Classes	Assigned as Bilingual	BONUS for serving all 4 days	Total Possible Pay
Full Day Shift	\$85 - \$105	\$95 - \$120	\$20 - \$50	\$5 per day \$5 for Online Training	\$20	\$400 - \$475

Saturday, October 31st	Sunday, November 1st	Monday, November 2nd	Election Day Tuesday, November 3rd
7:00 AM - 6:00 PM	8:00 AM - 6:00 PM	8:00 AM - 6:00 PM	6:00 AM - 9:00 PM

RETURN COMPLETED APPLICATION A.S.A.P. (EMAIL, FAX OR MAIL)

BENEFITS:

- Earn credit/community service hours for school and possible graduation requirements
- Get job experience for your resume or college applications; show college admissions and potential employers that you have a record of responsibility, teamwork, and leadership
- Learn first-hand about the election process

APPOINTMENT

- Students who successfully apply and meet the qualifications and requirements will receive a 'Notice of Appointment' by email containing information on their assigned precinct and training class

SERVING

- On Election Day(s), students are advised to dress comfortably as it will be a long day. Students are **prohibited from using cell phones** during their service time, unless they are on lunch/dinner or break

FREQUENTLY ASKED QUESTIONS

"What must I do to be a student election worker?"

All student applicants must meet required qualifications and submit a completed High School Student Election Worker Application.

"Where am I going to serve?"

Student election workers will be assigned to an Accessible Voting Location no more than 10-20 minutes away from their home. **Check your email for Notice of Appointment.**

"What do I do if I am no longer available to serve?"

Contact the Registrar of Voters Recruiting Unit **as soon as possible** if you are no longer available.

"Will I be compensated for attending training class even if I cancel my assignment?"

No. You will **not** receive pay for training if you cancel.

"How can I better prepare for the election?"

Student election workers can take the **Online Training Course** to review important information covered during the in-person training class and **earn \$5 extra** upon passing quizzes. Online training course can be accessed through **My Poll Worker Profile**.

"When will I receive my stipend for serving?"

Pay for service will be mailed out **approximately 4-6 weeks after Election Day**. If you do not receive a check for your service within the given time frame, please contact the ROV Recruiting Unit immediately.

ALAMEDA COUNTY REGISTRAR OF VOTERS MY POLL WORKER PROFILE

Students will receive Notice of Appointment with information about accessing My Poll Worker Profile.

My Poll Worker Profile is a great tool to access **Online Training Courses**, reschedule training class, and view Election Day(s) assignment.

Please contact ROV Recruiting Unit for questions regarding My Poll Worker Profile at **(510) 272-6971 or rov_pollworker@acgov.org**.



ALAMEDA COUNTY REGISTRAR OF VOTERS HIGH SCHOOL STUDENT ELECTION WORKER APPLICATION



1225 Fallon Street G-1 Oakland, CA 94612 | Phone: (510)272-6971 | Fax: (510)272-6982 | Email: rov_pollworker@acgov.org | ACVOTE.ORG | Follow us @acvote

STUDENT INFORMATION - Please Print Clearly

NAME		DOB (MM/DD/YYYY)	
HOME ADDRESS	CITY	ZIP CODE	
EMAIL ADDRESS (clear and legible)		PHONE NUMBER	

REQUIREMENTS - PLEASE CHECK ALL BOXES AFTER COMPLETION

- ☐ U.S. Citizen or Legal Permanent Resident (Green Card Holder)
- ☐ I understand that I **must** attend the **mandatory Election Worker Training Class** to serve.
- ☐ I have permission from my parents and school administrator

ADDITIONAL INFORMATION - PLEASE CHECK THE BOXES BELOW THAT CORRESPOND TO YOUR ANSWERS

1. I will ONLY serve in my city. ☐ Yes ☐ No
2. I am willing to travel _____ miles from my home.
3. I am confident and knowledgeable with laptops, printers and tablet devices.
4. I am fluent (speak, read, and write) in English and one more of the following languages:
- | | | | | | | |
|------------------------------------|-------------------------------------|----------------------------------|--------------------------------|----------------------------------|----------------------------------|------------------------------------|
| ☐ Cantonese | ☐ Vietnamese | ☐ Punjabi | ☐ Khmer | ☐ Korean | ☐ Laotian | ☐ Telugu |
| ☐ Mandarin | ☐ Spanish | ☐ Tagalog | ☐ Hindi | ☐ Burmese | ☐ Mien | ☐ Mongolian |
5. I am available for:
- | | | | |
|--|---|---|---|
| ☐ SAT. OCT. 31
7:00a.m. - 6:00p.m. | ☐ SUN. NOV. 1
8:00a.m. - 6:00p.m. | ☐ MON. NOV. 2
8:00a.m. - 6:00p.m. | ☐ TUE. NOV. 3
6:00a.m. - 9:00p.m. |
|--|---|---|---|

SIGNATURE OF STUDENT	DATE
----------------------	------

PARENT/GUARDIAN INFORMATION

PARENT/GUARDIAN NAME	
EMERGENCY PHONE NUMBER ON ELECTION DAY	
SIGNATURE OF PARENT/GUARDIAN	DATE

HIGH SCHOOL INFORMATION

NAME OF SCHOOL		
EMAIL ADDRESS	PHONE NUMBER	
SCHOOL ADMINISTRATOR'S NAME - Approval not needed for weekend hours	STUDENT GRADE LEVEL	GPA
Our school assures the Recruiting Unit of Alameda County Registrar of Voters' Office, that if appointed as Student Poll Worker on Election Day, our student will be at his/her polling place at the appointed time. If unable to serve, the student will notify the Registrar of Voters' Office A.S.A.P. by calling (510) 272-6971.		
SIGNATURE OF SCHOOL ADMINISTRATOR	DATE	

The Registrar of Voters is following mandates from County and State COVID-19 requirements. Personal Protective Equipment will be provided during training and voting dates.

RETURN COMPLETED APPLICATION A.S.A.P. (EMAIL, FAX OR MAIL)