



ELECTION WORKER TRAINING

**AUGUST 18, 2026
CONGRESSIONAL DISTRICT 14 SPECIAL GENERAL ELECTION**



PLEASE SILENCE YOUR CELL PHONES



AUGUST 18, 2026

CONGRESSIONAL DISTRICT 14

SPECIAL GENERAL ELECTION



ELECTION DAY

18

TUESDAY

WORKING HOURS:

First Day

7:30 a.m. – 6 p.m.

Other Days

8 a.m. – 6 p.m.

Election Day

6 a.m. – 9 p.m.

VOTING HOURS:

9 a.m. – 5 p.m.

9 a.m. – 5 p.m.

7 a.m. – 8 p.m.

AUGUST 2026

Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

TOPICS

INTRODUCTION



OPENING
PROCEDURES



ELECTION DAY
PROCEDURES



CLOSING
PROCEDURES



INTRODUCTION

WHAT IS NEW?

- 1. IN-PERSON VBM**
- 2. Cyber Security**
- 3. American Sign Language**
 - *Available at all Vote Centers*

WHAT IS NEW?

VOTE CENTERS

- **ALL Vote Centers** will be open for three (3) days of Early Voting as well as on Election Day. Seven (7) select locations will be open for ten (10) days of Early Voting and on Election Day.
- **AVAILABLE** to all Voters that want to vote or drop off their Vote by Mail Ballot, as well as Voters that need assistance, or if damaged or lost Vote by Mail Ballots.
- **NO** need to surrender Vote by Mail materials to vote.

VOTE BY MAIL

- **EVERY** registered voter will receive a Vote by Mail Ballot for this Election
- **VOTE** by Mail Replacement Envelope available at Vote Center.



WHAT IS NEW?

NEW VOTING EQUIPMENT

1. Ballot Marking Touchscreens

- *Marks and prints Official Ballot*
- *Does not cast/record votes*



2. Voter Information Guide On Demand Printing available.

3. Electronic Poll Pad replaces Roster Index.



4. Ballot On Demand (BOD) Printing Cart

- *(2) Carts per Vote Center.*



INTRODUCTION

WHAT IS NEW?

CONDITIONAL PROVISIONAL REGISTRATION FORM (CPR)

- Register and vote the same day.
- Conditional Voter Registration and Provisional use one combined envelope called *Conditional/Provisional Ballot/Voter Registration Form*.

ENGLISH/CHINESE

GREEN

ENGLISH/SPANISH

PINK

ENGLISH/TAGALOG

SALMON

ENGLISH/VIETNAMESE

LAVENDER

ELECTION OBSERVERS

As in all Elections, Observers must be accommodated. Space should be made for observation.

OBSERVERS are members of the public engaged in observing activities at the Vote Center.

Department of Justice Observers will identify themselves; they are allowed to touch Voting Equipment and Documents.

Observers will need to be able to view the Vote Center process and may periodically ask to look at the voting equipment.

If an Observer refuses to respect the rules, the Captain must notify the Election Worker Hotline, (510) 835-7205, immediately.

Observers are limited to:

- Two (2) Observers per Campaign inside the Vote Center at a time.
- Total number of Observers is subject to available space at the Vote Center.



VOTE CENTER STAFF



CAPTAIN

- Election Worker that leads Vote Center.



ASSISTANT CAPTAIN

- Election Worker that helps lead Vote Center.



JUDGES

- Judges are Election Workers that assist Captain and Assistant Captain with the Vote Center

EARLY VOTING: 8 AM (7:30 AM, first day of Early Voting) **until after Rover Pickup and Vote Center closing**
ELECTION DAY: 6 AM **until after Rover Pickup and Vote Center closing**

HANDS ON TRAINING

To schedule an appointment, contact: (510) 272-6971



ROV ARENA CENTER

7001 Oakport St, Oakland, CA 94621

TASK 1: VOTE CENTER NUMBER

1. **CHECK** that the **Vote Center Number** on all delivered materials matches your **ASSIGNED Vote Center** before setting up:

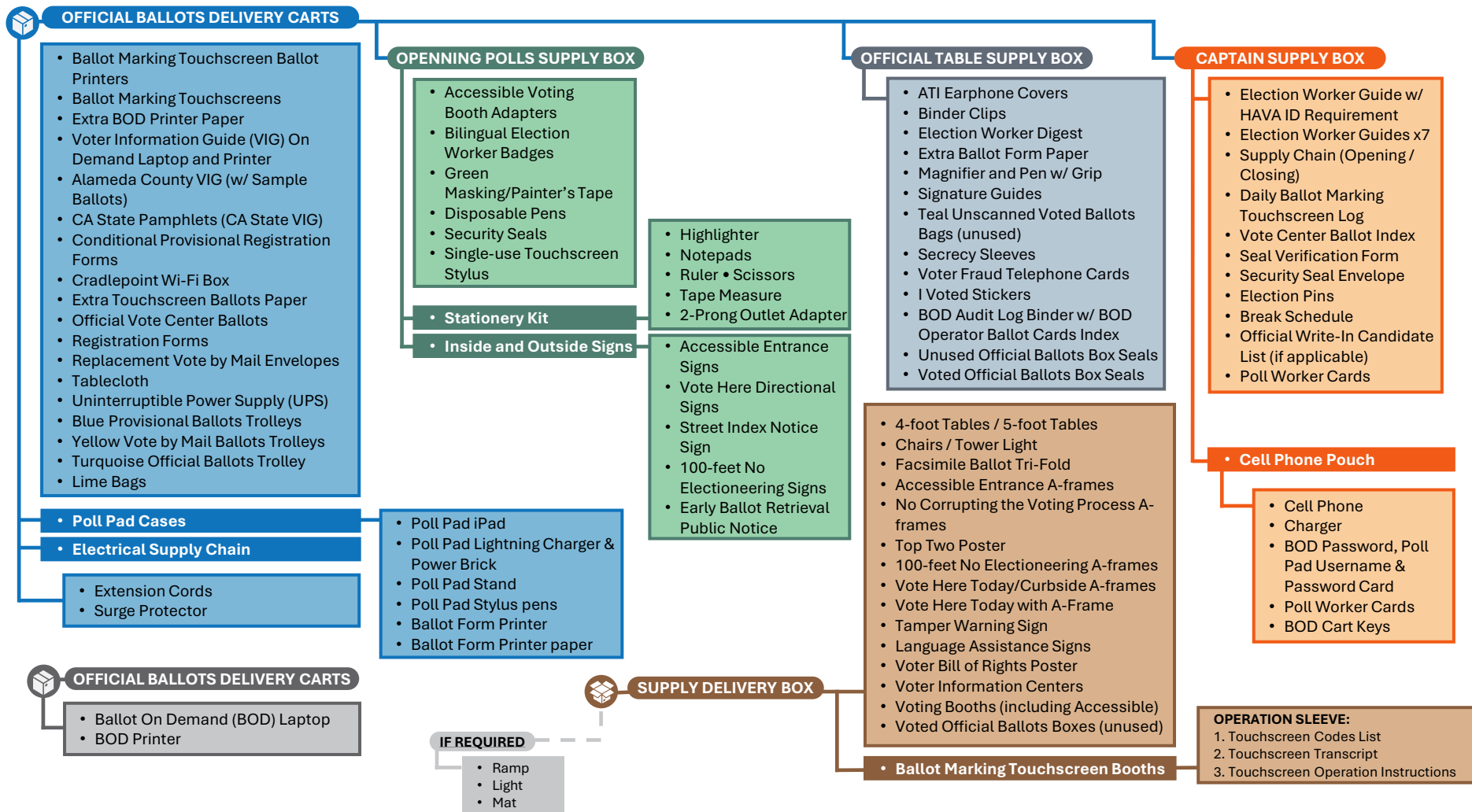
- Supply Delivery Boxes.
- Official Ballots Delivery Carts.
- Ballot On Demand Printing Carts.



TASK 2: LOCATE SUPPLIES

2. **USE** the **Supply Chain** diagram to assist in finding where supplies are located. If any supplies are missing, **CONTACT** the Election Worker Hotline at: (510) 835-7205

OPENING – SUPPLY CHAIN



NOTE: This page is a representation of the Supply Chain document, which is located in the Captain Supply Box.

FRIDAY SETUP

PRE-ELECTION RESPONSIBILITIES



OFFICIAL BALLOT DELIVERY CART	
SPECIAL GENERAL ELECTION	
8/18/2026	
11 DAYS VOTE CENTER SUPPLY CHECKLIST	
>	Official Vote Center Ballots (1-Card Ballots 1-4)
>	Captain Election Supply Box (please see checklist inside box)
>	Opening Poll Supply Box (please see checklist inside the box)
>	Official Table Supply Box (please see checklist inside the box)
>	Electrical Cords Supply Box
>	Conditional/Provisional Ballots/ Voter Registration Forms
>	VBM Replacement Envelopes
>	VIG Sample Ballots
>	VIG State Pamphlets
>	BOD Paper 1800 ct. x 2
>	ICX Paper 1500 ct. x 2
>	Poll Pad x 3
>	Cradle Point Router x 2
>	Tablecloth/ Trash Bag Stand/ Trash Bags

- **EACH OFFICIAL BALLOTS DELIVERY CART** has a list indicating the items within.

CAPTAIN SUPPLY BOX	
SPECIAL PRIMARY ELECTION	
8/18/2026	
11 DAYS VOTE CENTER SUPPLY CHECKLIST	
>	Election Worker Guide (Manual) x 8
>	Election Worker Guide (Manual) x 8
>	Captain Phones
o	Poll Worker Cards X 2
o	2 Poll Pad Logins
o	2 BOD Logins
o	1 BOD Cart Key
>	Daily Ballot Marking Touchscreen Log x 1 set
>	Official Vote Center Ballots Index Binder
>	BOD Operator Audit Log Binder w/ BOD Operator Ballot Cards Index x 2
>	Security Seal Verification Form x 1 Set
>	Security Seal Verification Form Envelope x 2
>	Election Pins x 7pcs
>	Break Schedule x 1 set (12 Early Voting Sheets & 2 Election Day Sheets)
>	Language Hotline Sign
>	Easel Backs for Language Hotline Sign x 2
>	Supply Chain (Opening/Closing)



- **IMPORTANT ITEMS ARE INCLUDED** in the Captain's Supply Box.

CRADLEPOINT ROUTER SET UP

SUPPLIES LOCATED IN THE OFFICIAL BALLOTS DELIVERY CART



- **SCREW** the two (2) Cradlepoint antennas into the ports. **BEND** them (at the joints) so they are spread out for the best connectivity. **DO NOT SCREW any into the center port.**
- **Full connectivity may take up to 15 minutes after Cradlepoint is powered on.** The blue lights on the front determine the signal strength. Blue, orange, and green must be on for full connectivity.

FRIDAY SETUP

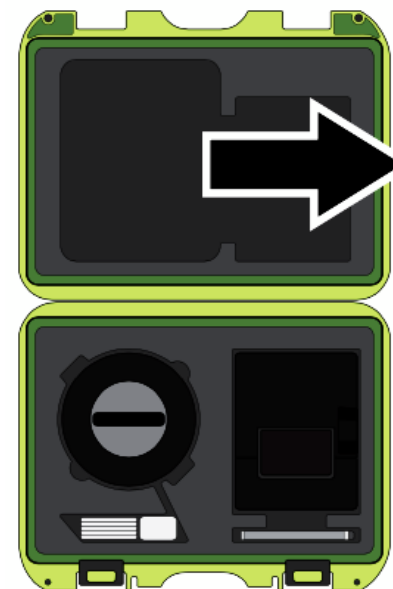
PRE-ELECTION RESPONSIBILITIES

SYNCHRONIZING POLL PADS

SUPPLIES LOCATED IN THE OFFICIAL BALLOTS DELIVERY CART

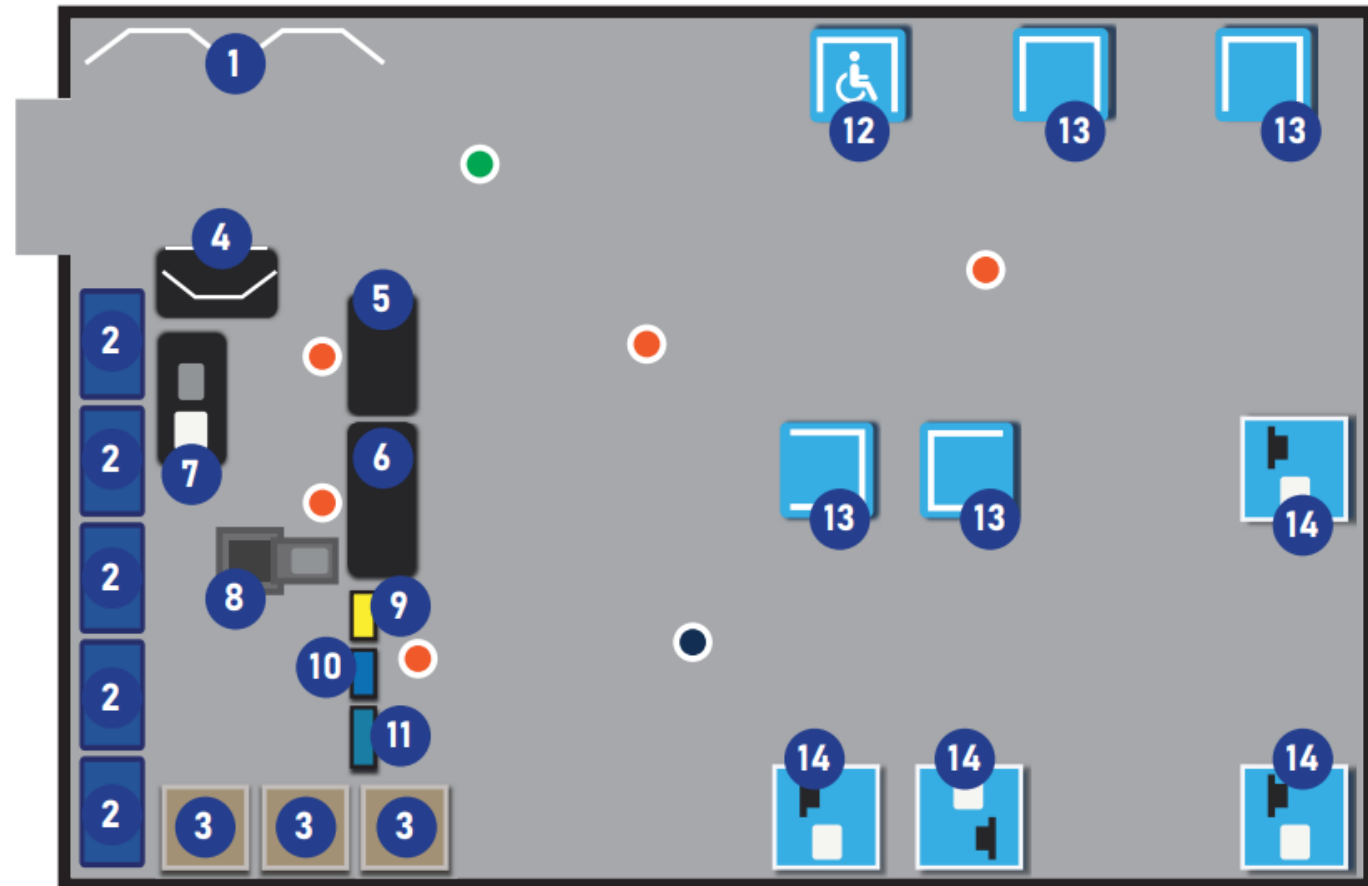
Poll Pad

- Turn all Poll Pads on. They will automatically download the most up-to-date required files.
- Press the cloud icon to confirm that the synchronization is finished.



NOTES: TURN OFF and pack away **Cradlepoint** and **Poll Pads** back into the **Official Ballots Delivery Cart** when **finished**. Seal cart with White Security Seals. Poll Pad username and password will be located in the Cell Phone Pouch.

The diagram is an example, spaces vary in sizes.



SET UP OFFICIAL TABLE

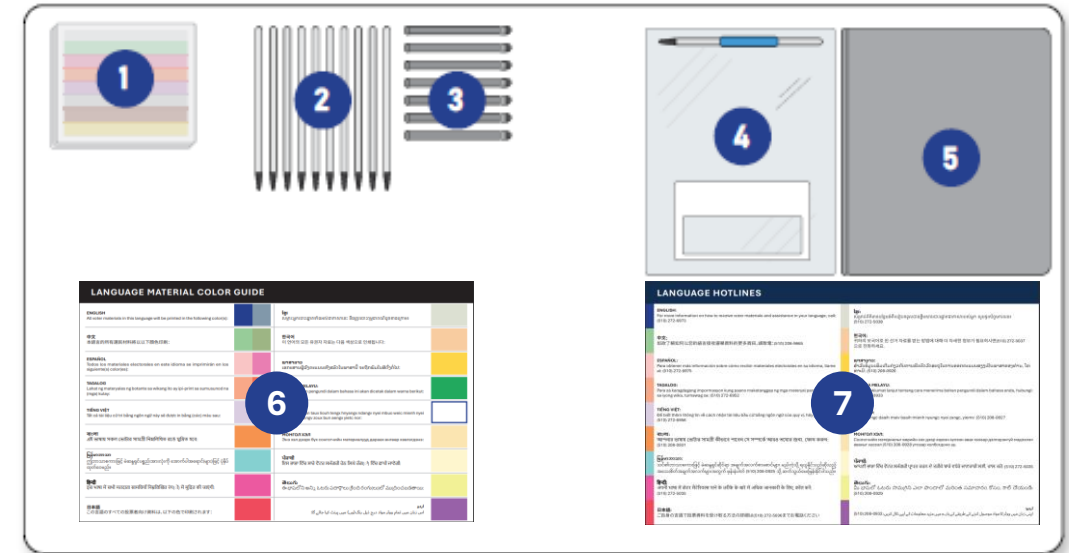
1. **RETRIEVE** the tables from the **Supply Delivery Box**.
- Tables are used for the Poll Pad Operator table, BOD (Ballot on Demand) Operator table, and for displaying State and County Voter Information Guides with the Facsimile Ballots Notice Trifold & Language Assistance Sign.



OFFICIAL TABLE DIAGRAM

POLL PAD OPERATOR TABLE

1. Voter Fraud Telephone Cards
2. Pens
3. Touchscreen Stylus
4. Accessible Supplies (Magnifier, Pen with Grip, Signature Guides)
5. Help America Vote Act (HAVA) Binder
6. Language Color Guide Sign on stand display
7. Language Hotline Sign with stand



NOTE: The diagram above is an example.

OFFICIAL TABLE DIAGRAM

BALLOT ON DEMAND OPERATOR TABLE

1. Pens
2. Secrecy Sleeves



NOTE: The diagram above is an example.

PRE-ELECTION RESPONSIBILITIES

LABEL COLORED BAGS

1. While at the Vote Center, **WRITE** the Vote Center Location number on one (1) of each of the labels of the colored bags.

- Gray Voided/Surrendered Vote by Mail Ballots Bag
- Purple Spoiled Ballots Bag
- Teal Unscanned Voted Ballots Bag
- Lime Bag



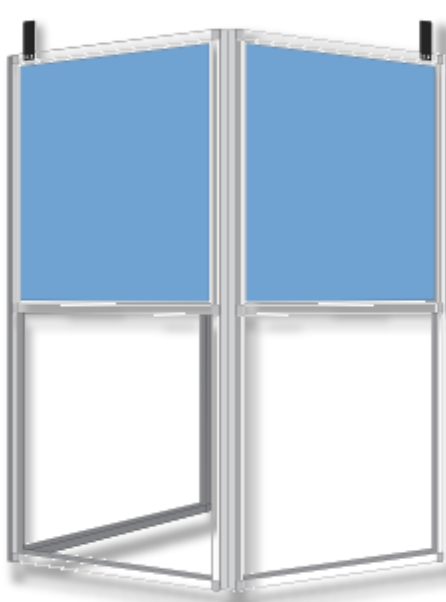
2. **SEAL** the Lime Bag's zipper with a White Security Seal.

3. **RETURN** to the Official Ballots Delivery Cart after labeling.

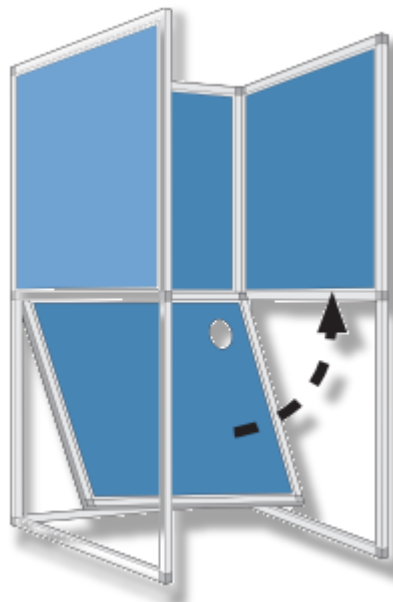
FRIDAY SETUP

PRE-ELECTION RESPONSIBILITIES

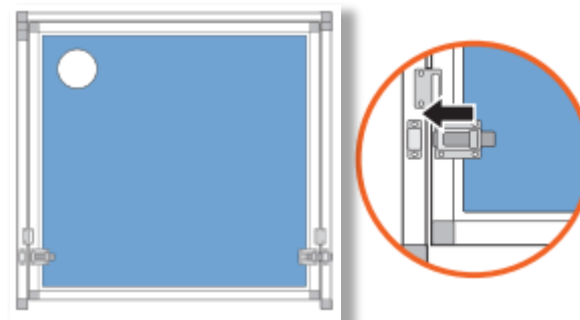
SET UP TOUCHSCREEN VOTING BOOTH



1. REMOVE Velcro holding the booth together and UNFOLD.



2. LIFT table from back.



3. LINE UP latch from underneath the table and **SLIDE** latch to lock and secure.



4. ATTACH “Scroll Up/Down” Instructions sign to the front left vertical support using the attached velcro strip. The sign can be found in the Opening Polls Supply Box.

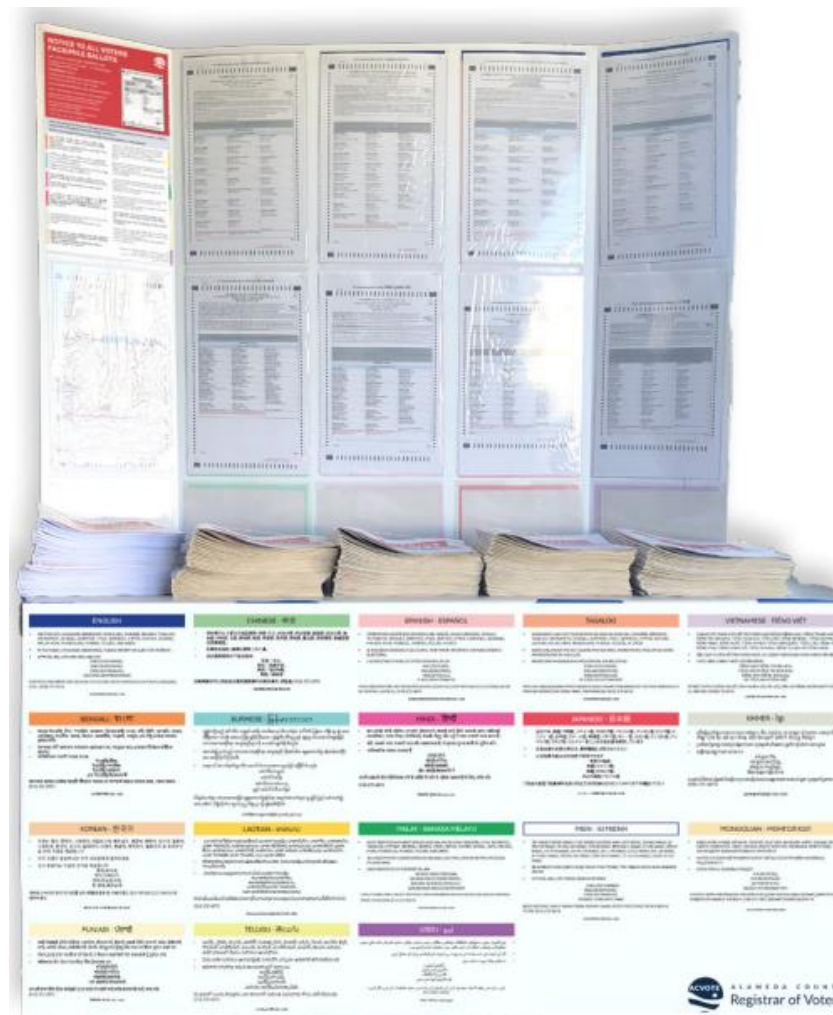
FRIDAY SETUP

PRE-ELECTION RESPONSIBILITIES

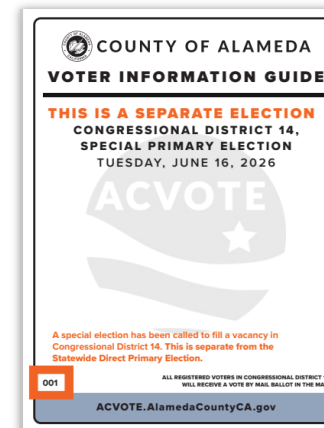
INDOOR SETUP

FACSIMILE BALLOTS NOTICE TRI-FOLD, LANGUAGE ASSISTANCE & VOTER INFORMATION GUIDES

- **PLACE** Tri-fold on a table, beside the Poll Pad Operator Table.
- **TAPE** the Language Assistance Sign on the edge of the table, facing out.
- **DISPLAY** State and County Voter Information Guides on top of the table.



State Voter Information Guide



County Voter Information Guide

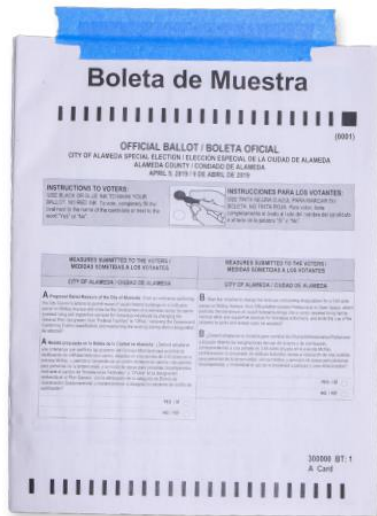
NOTE: Make sure there are 5 of the provided VIGs in each language displayed on the table at all times. Replenish the VIGs as necessary. The Ballot Type is located on the lower left side of the VIG (e.g. 001, 002, etc.)

FRIDAY SETUP

PRE-ELECTION RESPONSIBILITIES

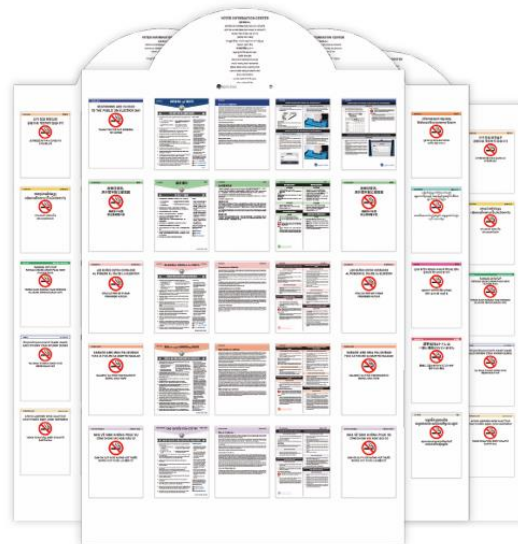
ALL SIGNS MUST BE VISIBLE AND EASILY ACCESSIBLE TO VOTERS AND OBSERVERS

SPANISH SAMPLE BALLOT



- **POST** near the Poll Pad table, visible to Voters, after opening to Voter Information Guide Spanish Sample Ballot Page (CEC 14201).

VOTER INFORMATION CENTER (VIC)



- **PLACE** anywhere inside Vote Center.

EARLY BALLOT PICK UP



- **PLACE** near the inside entrance of the Vote Center.

TAMPER WARNING



- **PLACE** anywhere inside Vote Center.

FRIDAY SETUP

PRE-ELECTION RESPONSIBILITIES

ALL SIGNS MUST BE VISIBLE AND EASILY ACCESSIBLE TO VOTERS AND OBSERVERS

SCROLL UP/DOWN INSTRUCTIONS



- **ATTACH** sign to the front left vertical support using the attached Velcro strip.

ASL INTERPRETATION AVAILABLE



- **PLACE** signage about interpreting services at the entrance to and at the check-in table for the Vote Center.

VOTER FRAUD INFORMATION NOTICE



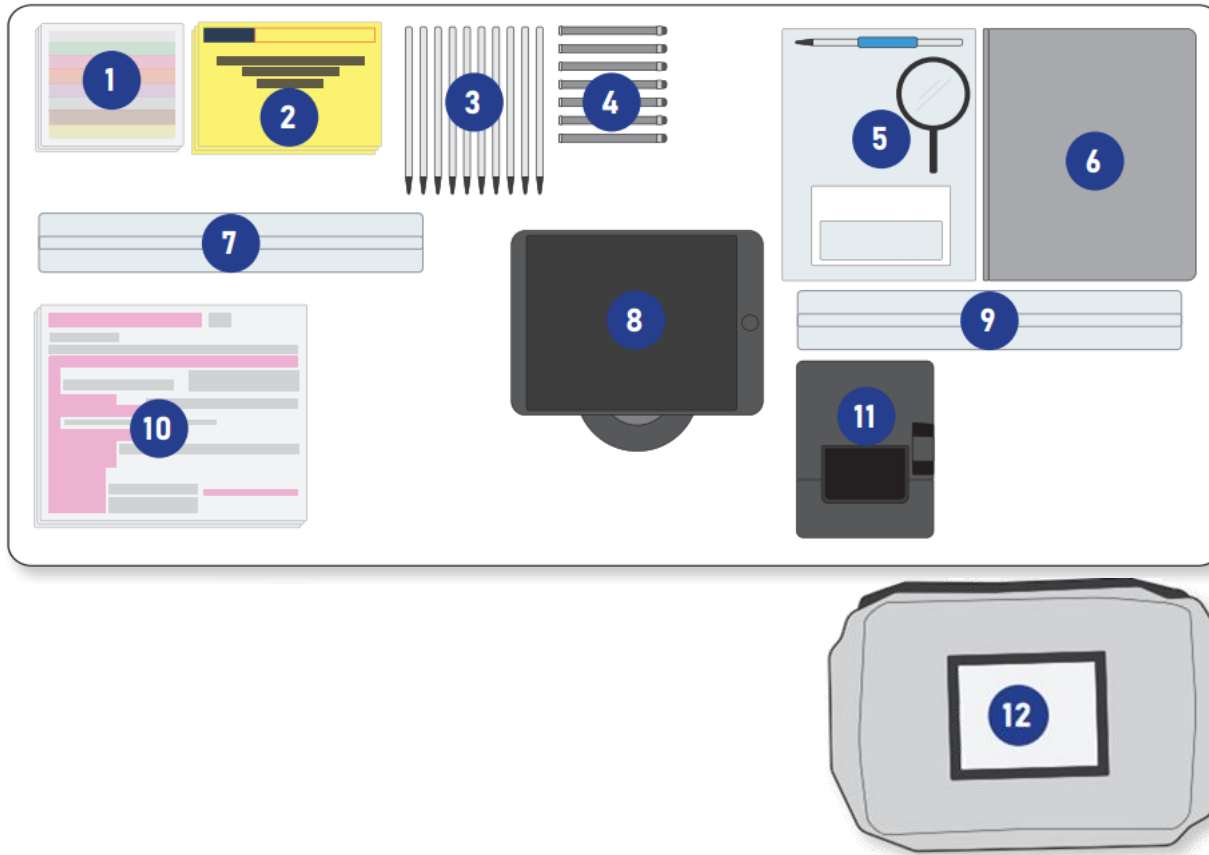
- **PLACE** anywhere inside Vote Center.

OPENING

OPENING

OFFICIAL TABLE DIAGRAM

POLL PAD OPERATOR TABLE



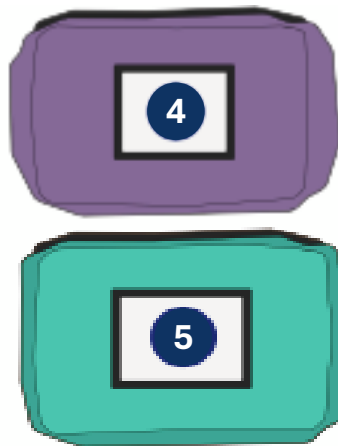
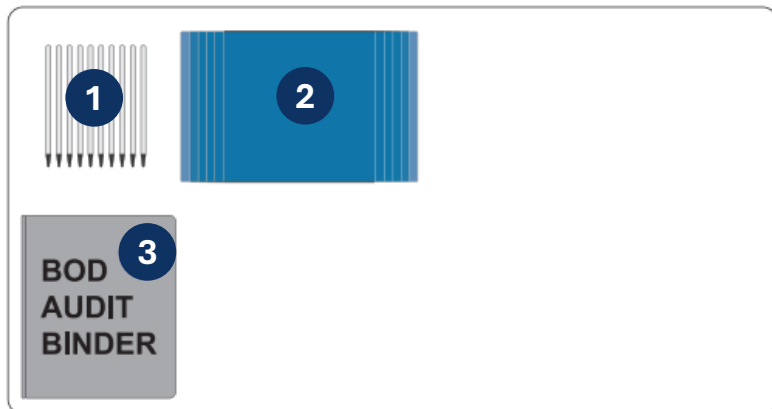
1. Voter Fraud Telephone Cards
2. Replacement Vote by Mail Envelopes
3. Pens
4. Touchscreen Stylus
5. Accessible Supplies (Magnifier Sheet, Pen with Grip, Signature Guides, Magnifying Glass)
6. Help America Vote Act (HAVA) Requirements Binder
7. Language Color Guide Sign on stand display
8. Electronic Poll Pad
9. Language Hotline Sign with stand
10. Conditional Provisional Registration Forms
11. Poll Pad Ballot Form Printer
12. Gray Voided/Surrendered Vote by Mail Ballots Bag

NOTE: Registration Forms and Replacement Vote by Mail Envelopes must be within proximity of the Poll Pad Operator Table.

OPENING

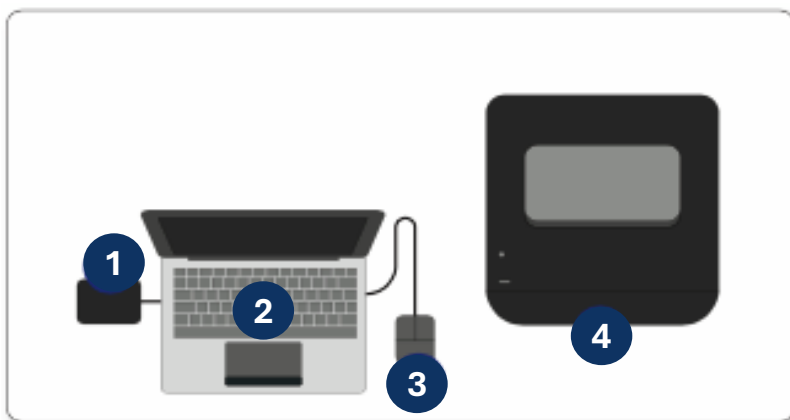
OFFICIAL TABLE DIAGRAM

BOD OPERATOR TABLE



1. Pens
2. Secrecy Sleeves
3. BOD Audit Binder
4. Purple Spoiled Ballots Bag*
5. Teal Unscanned Voted Ballots Bag (for Voted Vote Center Ballots)*
*Place underneath table**

VOTER INFORMATION GUIDE ON DEMAND TABLE



1. VIG On Demand Solid State
2. VIG On Demand Laptop
3. Mouse
4. VIG On Demand Printer

NOTE: All electronic equipment (Poll Pad, BOD Printer and Laptop, VIG On Demand Printer and Laptop) must be set up every morning before opening, starting the Early Voting Saturday. **The Diagram above is an example, spaces and set up may vary.**

OPENING

POST OUTSIDE SIGNS

VOTE HERE TODAY A-FRAME



VOTE HERE TODAY



- **PLACE** outside Vote Center, pointing in the direction of the Vote Center.

- **POST** along the path of the travel to the Vote Center, pointing in the direction of the Vote Center.

ACCESSIBLE ENTRANCE A-FRAME



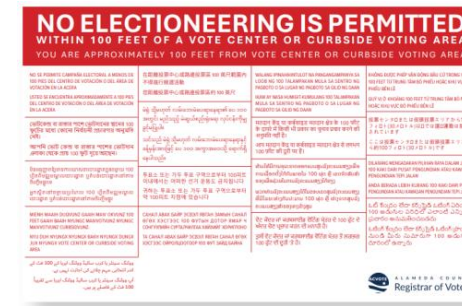
ACCESSIBLE ENTRANCE



- **PLACE** outside the Vote Center pointing towards an accessible entrance, pointing in the direction of the Vote Center.
- The Accessible Entrance A-Frame should be placed in a location that helps Voters locate an accessible path of travel, including a ramp.

NOTE: Ensure no A-frame sign impedes the Voters' path of travel.

VOTE CENTER 100-FEET



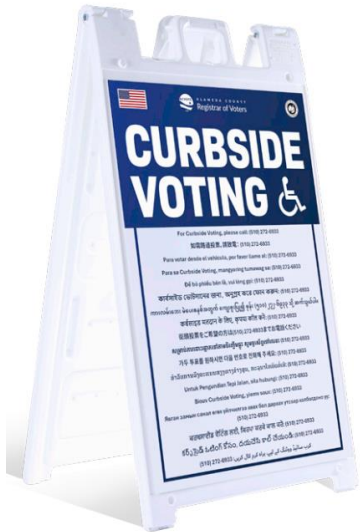
- **POST** 100 feet (or 40 steps) in each direction from the main entrance of the Vote Center and the area of Curbside Voting.

NOTE: All small directional signs must be visual, within eye-level for persons in wheelchairs, and easily accessible to Voters and Observers.

OPENING

POST OUTSIDE SIGNS

CURBSIDE A-FRAME



- **PLACE** outside Vote Center, near the curb, preferably by an accessible parking spot.
- **ENSURE** the Curbside A-Frame is placed far enough back so that a parked vehicle will not block it.

NOTE: Ensure no A-frame sign impedes the Voters' path of travel.

ELECTIONEERING & CORRUPTION A-FRAMES



- **PLACE** a set beside the entrance of the Vote Center and another set at the area of Curbside Voting.

- **POST** these following posters next to the entrance of the Vote Center.

VOTER BILL OF RIGHTS



- Two (2) posters

TOP TWO CANDIDATES



- Two (2) posters

VOTE CENTER STREET INDEX



VOTE CENTER HOURS



ELECTION DAY

ELECTION DAY

1ST VOTER PROCEDURE

DAILY

The first Voter (either Vote by Mail or in-person) to enter the Vote Center will be processed at the Official Table but will not be given a Ballot or activate a Ballot Marking Touchscreen Ballot until 1st (first) Voter Procedure is complete.

The first Voter must not be an Election Worker.

- 1. VOTER VERIFIES** all *Ballot Marking Touchscreens* "Total ballots printed" read zero (0).
- 2. VOTER VERIFIES** all **Red Security** Seals on the *Ballot Marking Touchscreens* rear, lower back panel is sealed closed.
- 3. VOTER VERIFIES** all **Blue Security** Seals on the *Ballot Marking Touchscreens* rear, upper back panel is sealed closed.
- 4. VOTER CONFIRMS** the following are empty:
 - *Yellow Vote By Mail Ballots Trolley*
 - *Blue Provisional Ballots Trolley*
 - *Turquoise Official Ballots Trolley*
- 5. THE DEMONSTRATION OFFICER CLOSES & SECURES** each Trolley with a White Security seal.
- 6. PROCESS VOTER**, if Voter is voting in person.



POLL PAD OPERATOR

GREET VOTER



"Good morning/afternoon!"

We would like to inform you that Facsimile Reference Ballots and language assistance are available, and if we can help you in any way, kindly let us know."

IF VOTER DECLINES

PROCEED to locate Voter on the Poll Pad.

IF VOTER REQUESTS ASSISTANCE

1. **ASK VOTER:** "How can I be of assistance?"
2. On the Poll Pad, **MARK** the Voter as "Assistance Required" and **SELECT** the reason.

IF VOTER NEEDS LANGUAGE ASSISTANCE:

1. **ASK** Bilingual Election Worker who speaks the same language to help Voter.
In case of no Bilingual Election Workers present, USE Captain Cell Phone to call Language Hotline for assistance (refer to Cell Phone contacts on back page of Election Worker Guide). **PROVIDE** the Language Hotline with the Voter's precinct and Ballot Type to further assist.

IF VOTER WITH DISABILITY REQUESTS ASSISTANCE:

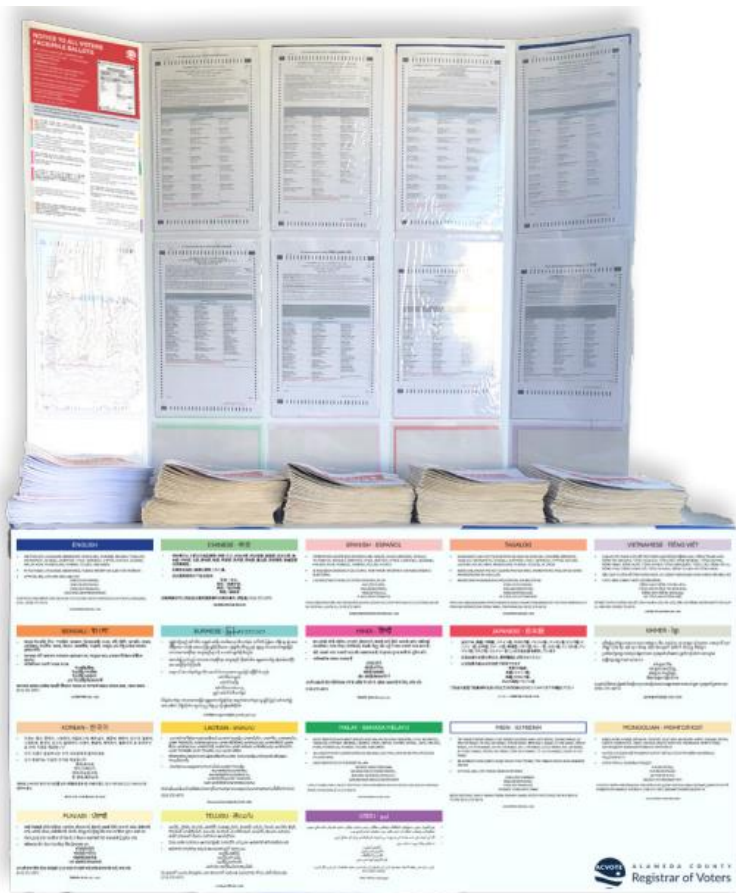
1. **DO NOT ASK** about or mention a Voter's disability.
2. Etiquette Guidelines regarding Disability Sensitivity at the Polls are available in the Election Worker Guide.
3. **FACILITATE** assistance from other Election Workers.

IF VOTER NEEDS AMERICAN SIGN LANGUAGE (ASL) ASSISTANCE:

1. **CONTACT** the Election Worker Hotline, (510) 835-7205, for a resolution.

POLL PAD OPERATOR

Facsimile Reference Ballot



IF VOTER REQUESTS A FACSIMILE REFERENCE BALLOT:

- 1. PROCESS** the Voter. **NOTIFY** the BOD Operator to print a requested language Facsimile Reference Ballot, if available.
- 2. INFORM VOTER** that they may use the Facsimile Reference Ballot as a reference to assist them with marking their Official Ballot.

Available in all Vote Centers, as required per Election Code, Section 14201, Facsimile Reference Ballots are provided in languages that Official Ballots are not available in.

Facsimile Reference Ballots are a translated version of the Official Ballot used to aid the Voter in marking the Official Ballot.

Facsimile Reference Ballots are printed and provided by the BOD Operator.

IF THE LANGUAGE REQUESTED IS NOT AVAILABLE:

USE Captain Cell Phone to call Language Hotline for assistance (refer to Cell Phone contacts on back page of Election Worker Guide. **PROVIDE** the language Hotline with the Voter's precinct and Ballot Type to further assist.

POLL PAD OPERATOR

VOTE BY MAIL VOTERS

IN-PERSON VBM VOTER

The screenshot shows the Alameda County Poll Pad interface. At the top, it says "Alameda County" and "Alameda County Courthouse". Below this, there are buttons for "POLL WORKER CONFIRMATION", "START OVER", and "SUBMIT". The main section is titled "CONFIRM THE VOTER'S INFORMATION". It displays the voter's name "GEORGE WASHINGTON", address "101 MAIN ST, ALAMEDA, CA, 94501", precinct "101", date of birth "DOB: 07/04/1976", status "Active", and voter ID "Voter ID: 97500003". There is a signature line with a signature and the text "Signature on Election Day". Below this, there is a section for "Voting Method" with a dropdown menu. The dropdown menu is open, showing options: "Paper", "Electronic", "Vote by Mail", and "Voting Method". The "Vote by Mail" option is selected. There is also a checkbox for "Curbside" and a "Required" label.

1. **SCROLL DOWN** the list to SELECT "VBM" under "Voting Method".



2. **GIVE VOTER** a Secrecy Sleeve and pen.
 - **INFORM VOTER** to place their Vote by Mail Ballot cards in the Secrecy Sleeve, covering their selections, but with the top portion visible.

BOD Officer Ballot Cards Index

#	Precinct	Ballot Type	Card Count
1	200100	#T013	6
2	200200	#T013	6
3	201400	#T013	6
4	202200	#T013	6
5	202500	#T011	6
6	202620	#T011	6
7	203100	#T012	6
8	203500	#T012	6
9	203800	#T012	6
10	203880	#T012	6
11	203890	#T012	6
12	204210	#T012	6
13	204510	#T013	6
14	204900	#T011	6
15	205200	#T013	6
16	205700	#T013	6
17	206200	#T013	6
18	206900	#T010	6
19	207000	#T013	6
20	207200	#T009	6
21	207700	#T010	6
22	208010	#T010	6
23	208300	#T013	6
24	208510	#T013	6
25	208690	#T012	6
26	208800	#T013	6

3. **CONFIRM** that the election name and date printed on the ballot cards are for this election. Only cards from this election can be deposited in the Turquoise Trolley.
 - **VERIFY** that the Voter has brought the correct precinct ballot by checking the voter's information on the Poll Pad and confirming the correct number of cards using the Ballot Cards Index.

NOTE: The Ballot size for this election is 8.5 inches by 11 inches. There is one (1) ballot card which contains one (1) contest.

VOTE BY MAIL VOTERS

IN-PERSON VBM VOTER

IF THE VOTER HAS THE WRONG PRECINCT NUMBER ON BALLOT:

1. **INFORM VOTER:** "This Ballot isn't for your assigned precinct, so we need to issue you the correct precinct Ballot."
2. **OFFER VOTER** a paper or Touchscreen Ballot.

IF THE VOTER HAS AN INCORRECT NUMBER OF CARDS (correct precinct number):

If less than the full amount, and no duplicate cards, GIVE the Voter the following options:

- a. Cast their Ballot as is.
- b. Offer a paper (complete new set or just the missing Ballot Card(s)) or Touchscreen Ballot.
 - **If the Voter chooses a paper ballot, INFORM VOTER:** "Since some of your Ballot cards are missing, we can take the Vote by Mail Ballot you have and issue you a new set. Alternatively, we can issue you the Ballot cards that you are missing, to complete your set."
 - **If issuing a full new set, WRITE "VOID"** on the Voter's existing ballot cards and place them in the Gray Voided/Surrendered Vote by Mail Ballots Bag, then **GIVE VOTER** the new set of ballot cards.
 - **If issuing just the missing ballot cards, PRINT** a full new set (according to the BOD Operator procedures) and give the Voter the ballot cards needed. **WRITE "SPOILED"** on the ballot cards not needed, and place them in the Purple Spoiled Ballots Bag.

IF THERE ARE DUPLICATE CARDS:

1. **INFORM VOTER** that they may legally vote only one set of Ballots. **ASK VOTER** to choose one set of Ballot Cards—without any duplicates—that they wish to use.
2. If the Voter is unable to choose one set of Ballot Cards to vote, **PRESS "START OVER"** to cancel the process.



4. **PRESS "SUBMIT"** - the screen will indicate the Voter is "Processed Successfully". The Ballot Form will print.

- **If the Voter does not require additional assistance, SPOIL the Ballot Form.**
- **If the Voter needs any additional assistance, GIVE the Ballot Form to the BOD Operator to be used in printing a VIG or Facsimile Ballot then DIRECT VOTER to BOD Operator.**

5. **If the Voter needs to mark their in-person VBM Ballot, DIRECT VOTER to a Voting Booth.**

If the Voter is ready to cast their in-person VBM Ballot, DIRECT VOTER to a Demonstration Officer to cast their ballot in the Turquoise Official Ballots Trolley. The Demonstration Officer will check that the Voter is depositing only one set of ballot cards.

VOTE BY MAIL VOTERS

CONFIDENTIAL VOTER

Some Voters have a confidential status for safety or privacy reasons. This may include candidates running for office. Because of this:

- They will not appear on the Poll Pad, and their information is not visible to Election Workers.
- They cannot vote as a regular in-person Voter.
- They also cannot vote as an in-person VBM Voter.
- However, they can deposit their completed Vote by Mail Ballot and envelope into the Yellow Vote by Mail Ballots Trolley.
- They also may vote using the Conditional Voter process.

If a person states they are a Confidential Voter, CONTACT the Election Worker Hotline, (510) 835-7205 for guidance.

ENGLISH/VIETNAMESE

OFFICIAL TABLE

POLL PAD SCENARIOS

If the Voter wants to **change their name**, the Voter is **not found on the Poll Pad**, the Voter **provides a residence address within the state**, or the Voter wants to **register and vote the same day**

CONDITIONAL VOTER

ENGLISH/CHINESE

CONDITIONAL/PROVISIONAL BALLOT/VOTER REGISTRATION FORM
有條件/臨時選票/選民登記表

TO BE COMPLETED BY POLL WORKER - 由投票站工作人員填寫

Instructions for the Voter:
1. Please Print Your Name and Address.
2. Please Print Your Date of Birth.
3. Please Print Your Signature.
4. Please Print Your Residential Address.
5. Please Print Your Residential Address.
6. Please Print Your Residential Address.
7. Please Print Your Residential Address.
8. Please Print Your Residential Address.
9. Please Print Your Residential Address.
10. Please Print Your Residential Address.

VOTED BALLOT ENCLOSED
To Be Completed by the Voter - 由投票者填寫

Instructions for the Voter:
1. Please Print Your Name and Address.
2. Please Print Your Date of Birth.
3. Please Print Your Signature.
4. Please Print Your Residential Address.
5. Please Print Your Residential Address.
6. Please Print Your Residential Address.
7. Please Print Your Residential Address.
8. Please Print Your Residential Address.
9. Please Print Your Residential Address.
10. Please Print Your Residential Address.

GREEN

ENGLISH/ SPANISH

CONDITIONAL/PROVISIONAL BALLOT/VOTER REGISTRATION FORM
FORMULARIO DE REGISTRO DE VOTANTE/CONDICIONAL/BOLETA PROVISORIA

TO BE COMPLETED BY POLL WORKER - PARA SER COMPLETADO POR EL TRABAJADOR DE LA BOLETA

Instructions for the Voter:
1. Please Print Your Name and Address.
2. Please Print Your Date of Birth.
3. Please Print Your Signature.
4. Please Print Your Residential Address.
5. Please Print Your Residential Address.
6. Please Print Your Residential Address.
7. Please Print Your Residential Address.
8. Please Print Your Residential Address.
9. Please Print Your Residential Address.
10. Please Print Your Residential Address.

VOTED BALLOT ENCLOSED
To Be Completed by the Voter - PARA SER COMPLETADO POR EL VOTANTE

Instructions for the Voter:
1. Please Print Your Name and Address.
2. Please Print Your Date of Birth.
3. Please Print Your Signature.
4. Please Print Your Residential Address.
5. Please Print Your Residential Address.
6. Please Print Your Residential Address.
7. Please Print Your Residential Address.
8. Please Print Your Residential Address.
9. Please Print Your Residential Address.
10. Please Print Your Residential Address.

PINK

ENGLISH/ TAGALOG

CONDITIONAL/PROVISIONAL BALLOT/VOTER REGISTRATION FORM
KONDISYONAL NA PANSAGKATANG BALOTA/FORM NG PANGAPAREHISTO NG BOTA

TO BE COMPLETED BY POLL WORKER - KUKUMPLETAWIN NG MAHAGSAGAWAL SA BOTA

Instructions for the Voter:
1. Please Print Your Name and Address.
2. Please Print Your Date of Birth.
3. Please Print Your Signature.
4. Please Print Your Residential Address.
5. Please Print Your Residential Address.
6. Please Print Your Residential Address.
7. Please Print Your Residential Address.
8. Please Print Your Residential Address.
9. Please Print Your Residential Address.
10. Please Print Your Residential Address.

VOTED BALLOT ENCLOSED
To Be Completed by the Voter - KUKUMPLETAWIN NG MAHAGSAGAWAL SA BOTA

Instructions for the Voter:
1. Please Print Your Name and Address.
2. Please Print Your Date of Birth.
3. Please Print Your Signature.
4. Please Print Your Residential Address.
5. Please Print Your Residential Address.
6. Please Print Your Residential Address.
7. Please Print Your Residential Address.
8. Please Print Your Residential Address.
9. Please Print Your Residential Address.
10. Please Print Your Residential Address.

SALMON

ENGLISH/ VIETNAMESE

CONDITIONAL/PROVISIONAL BALLOT/VOTER REGISTRATION FORM
LÀ PHIẾU CỬ TRIỀU LÊN/LÀ PHIẾU LẠM THỜI/PHIẾU ĐƠN GHI DANH CỬ TRI

TO BE COMPLETED BY POLL WORKER - PHẢI ĐƯỢC HOÀN THÀNH BỞI NHÂN VIÊN PHÒNG PHIẾU

Instructions for the Voter:
1. Please Print Your Name and Address.
2. Please Print Your Date of Birth.
3. Please Print Your Signature.
4. Please Print Your Residential Address.
5. Please Print Your Residential Address.
6. Please Print Your Residential Address.
7. Please Print Your Residential Address.
8. Please Print Your Residential Address.
9. Please Print Your Residential Address.
10. Please Print Your Residential Address.

VOTED BALLOT ENCLOSED
To Be Completed by the Voter - PHẢI ĐƯỢC HOÀN THÀNH BỞI NGƯỜI LẠM THỜI/PHIẾU ĐƠN GHI DANH CỬ TRI

Instructions for the Voter:
1. Please Print Your Name and Address.
2. Please Print Your Date of Birth.
3. Please Print Your Signature.
4. Please Print Your Residential Address.
5. Please Print Your Residential Address.
6. Please Print Your Residential Address.
7. Please Print Your Residential Address.
8. Please Print Your Residential Address.
9. Please Print Your Residential Address.
10. Please Print Your Residential Address.

LAVENDER

If the Voter's status on the Poll Pad indicates that the Voter has **already voted, inactive Voter status, cannot provide ID** when their status says, "ID REQUIRED", or the Voter **provides an out of state residence address**

PROVISIONAL VOTER

VOTER TYPES & BALLOT PROCESS

REGULAR / IN-PERSON VOTER

Sign On



Poll Pad

Deposit Ballot



VBM VOTER

Sign On



REPLACEMENT / VBM ENVELOPE

Deposit Ballot



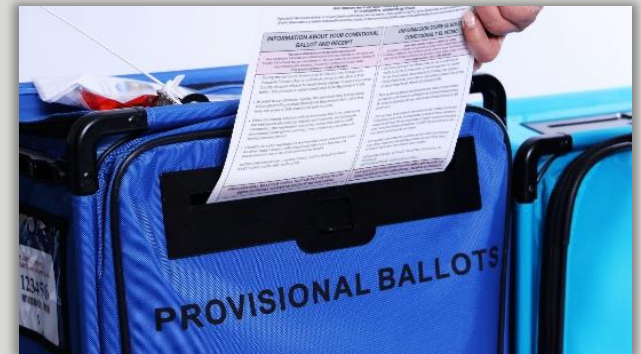
CONDITIONAL PROVISIONAL VOTER

Sign On



CPR Form

Deposit Ballot



DEMONSTRATION OFFICER

DEPOSITING BALLOTS

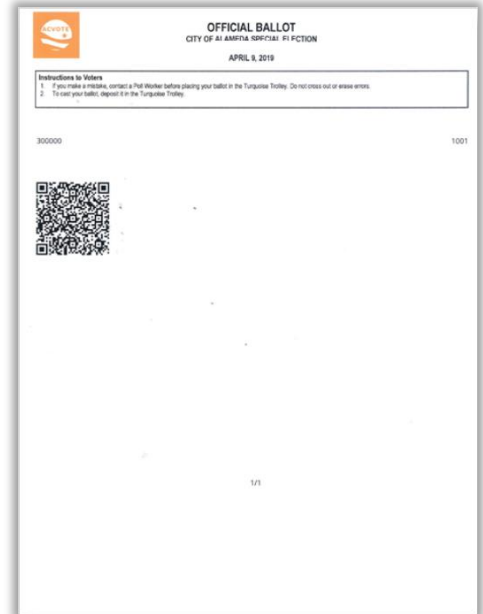
- MONITOR that Voters are depositing in the correct Trolleys, as follows:

TURQUOISE OFFICIAL BALLOTS TROLLEY



FOR VOTED PRINTED PAPER AND TOUCHSCREEN BALLOTS

1. From the Secrecy Sleeve, **VOTER DEPOSITS** all Ballots into Turquoise Official Ballots Trolley.



NOTE: The piece of paper (similar to the image) printed by the Ballot Marking Touchscreen is an **OFFICIAL BALLOT** and **must be placed in the Turquoise Official Ballots Trolley** in order for the ballot to be counted.

DEPOSITING BALLOTS

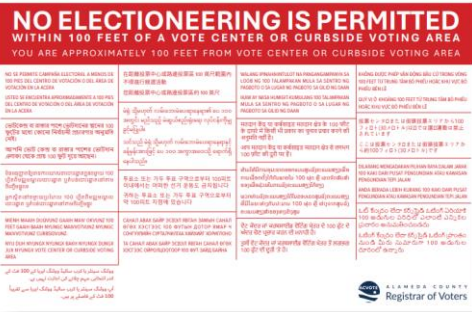
TURQUOISE OFFICIAL BALLOTS TROLLEY

FOR IN-PERSON VOTE BY MAIL BALLOTS

1. **CHECK** that there are no duplicate Ballot Cards.
2. **CONFIRM** that the election name and date printed on the cards is the for this Election.
If any cards are not from this election, the Voter is not permitted to deposit these cards into the Turquoise Official Ballots Trolley.
3. From the Secrecy Sleeve, **VOTER DEPOSITS** all Ballots into Turquoise Official Ballots Trolley.

ELECTION SCENARIOS

ELECTIONEERING



Electioneering within 100 feet of the Vote Center, curbside voting, or drop box is prohibited. Violations can lead to fines and/or imprisonment.

If you encounter electioneering, call the Election Worker Hotline at (510) 835-7205.

MEDIA AT THE VOTE CENTER

Voting is, by necessity and design, a public process. As the purveyors of information to the public, members of the various media may arrive at the Vote Center to cover one or more aspects of the process for their viewers, readers, or listening audience. The media **MAY NOT INTERFERE** with the voting process in any way.

CAMERAS AT THE VOTE CENTER

California Elections Code section 14291 allows a voter to “voluntarily disclose how he or she voted if that voluntary act does not violate any other law.”

A Voter may now take a photograph of their Ballot (a “Ballot Selfie”) and share it on social media. While “**Ballot Selfies**” are allowed under California law, Election Workers will still need to exercise their discretion as to whether “Ballot Selfies” cause disruptions requiring a response.

DE-ESCALATION

De-Escalation is a method to prevent potential violence. Individuals are encouraged to use purposeful actions, verbal communications, and body language to calm a potentially dangerous situation. Your safety and the safety of others is the highest priority. Maintain a safe distance and avoid being alone with an individual who is combative or potentially violent. If there is a risk of imminent violence, remove yourself from the situation and seek safety.

DISTURBANCE AT THE VOTE CENTER

If any person is unruly, abusive, or threatens the safety of the Election Worker, Voter, or the orderly conduct of the election in any way, call 911 immediately followed up with a call to the Registrar of Voters' Office Election Worker Hotline (510) 835-7205.

The Registrar of Voters works closely with local law enforcement agencies who have been given location details of all the Vote Centers and 24-Hour Drop Boxes and will respond quickly to any issues.

ARTIFICIAL INTELLIGENCE CAPABILITIES & CONSIDERATION

Artificial intelligence technology has created new challenges for poll workers to consider. Bad actors can fake audio, video, or writing to mimic the voice, likeness, or writing style of public elections officials. Election Workers should call the county elections office to verify instructions that are out of the ordinary.

SEE SOMETHING, SAY SOMETHING

If you notice any activity that seems unusual or may not align with election procedures, please contact Election Worker Recruiting:

- Call (510) 272-6971 or
- Email rov_pollworker_info@acgov.org

Providing clear details will help us review the situation appropriately. All reports are handled appropriately to maintain the integrity of the process. If you receive additional guidance from the Registrar of Voters, please follow those instructions.

HANDS ON

CELLPHONE

1. OPERATING / CLOSING 15
2. LANGUAGE HOTLINE 98
3. VIDEO CALLING 99

CRADLEPOINT & POLL PAD

1. OPENING 40 – 46
2. OPERATING 82-97 & 100 – 103
3. CLOSING 158 – 160

BALLOT ON DEMAND

1. OPENING 47 – 50
2. OPERATING 107-109 & 114-117
3. CLOSING 161

VIG ON DEMAND

1. OPENING 51 – 53
2. OPERATING 110 – 111
3. CLOSING 162 – 163

TOUCHSCREEN

1. OPENING 56 –60 / 67-74
2. OPERATING 135 – 138
3. CLOSING 177 – 181